

Minutes-Draft

FRIENDS OF THE DIXON PUBLIC LIBRARY INC. MONTHLY BOARD MEETING

Dixon Public Library
April 6, 2010

The meeting was called to order by Don Mort, President at 7:02 p.m.

I. Approval of Agenda

Patricia Yokom moved, Mike Haggerman seconded and the motion carried.

II. Approval of Minutes of March 2, 2010

Mike Hagerman moved, Adrienne Kaufmann seconded and the motion carried.

III. Treasurers Report

On sight sales for March were \$264.00. Transaction report was given to all who attended. Checking account balance is \$3658.27, savings is \$800.00. The Antique book sale brought in \$467.00 this year.

IV. Librarians Report

Mr. Atkins, District Librarian noted the following

- a. *The library will be participating in the May Fair Parade with a display that relates to the New Library Building Project. The Library is working with Group 4 Architectural firm to come up with some ideas for the float. The Friends of the Library are invited to participate with the library.*
- b. *Mr. Atkins will be interviewing a Public Relations (P.R.) Consultant next week. The job of the P.R. consultant will be to review the current elements being used for outreach and to suggest ways to enhance those elements and to suggest ways to add to the outreach. The second task is to work with the architects to help publicize meetings and events taking place regarding the new library. They will also work with the architects and the bond measure committee to work towards a June 2011 ballot.*
- c. *The old house will be used for Fire Department training on May 31st and June 1st. There will be between 32 and 37 burns conducted with the June 1st being the day the building will be completely burned.*
- d. *This year's summer reading program will be conducted in a little different manner because the library no longer has use of the Veterans building across the street. Entertainers will be scheduled for outside and in the morning hours when it is cooler. Roberta Wahlberg, Youth Services Librarian will be sending a letter requesting help again this year from the Friends.*
- e. *The library's ADA lift died and a new one was ordered. The library was told it would be 6-8 weeks before installation, however the lift is now in and waiting inspection by CAL OSHA on Monday, April 12, 2010. Once inspection is passed the lift will be in operation.*
- f. *Mr. Atkins is still awaiting paperwork on the 501 C3 status from the other group he is involved with. He should be receiving it in the next couple of weeks and then*

the review process will begin to see if the Friends can file there own or will have to hire someone to complete the work.

- g. The Friends of the Library is required to file paperwork with the IRS with in four months of the end of the FY. The fiscal year for the Friends is January to December. Don Mort will work with Mr. Atkins on completing the paperwork for submittal.*

V. Old Business

- a. Antiques Fair recap*

The sale went well with an income of \$467.00. In the future art books that have a resale value of \$20.00 or less will be sold for \$2.00. The more expensive books will be sold by a different venue. Patricia Yokom requested a letter be sent to Soroptomist to thank them for hosting the Antique Fair.

- b. Book Sorting*

At this time there are not many books to sort. Doreen has been keeping up on the sorting as she restocks the shelves. Don will find a date to meet with Doreen to go through the spiritual books and to take them to the Good Will.

VI. New Business

- a. Book pricing*

Gregg and Sandy will put together a template for the recording of the Art Books. This will help when contacting people who may be interested in purchasing the items for resale. Once the template is developed, Adrienne Kaufmann will enter the data and have it ready for interested parties.

- b. Neighborhood Block Party April 24*

The Friends will again participate in the block party giving away children's books. Jeanette moved, Don seconded and the motion carried to approve \$500.00 for the purchase of books for the event. Don Mort and Adrienne Kaufmann will work the 10-12 shift on April 24th for the Block Party and Patricia Yokom and Mike Hagerman will work the 12-2 shift.

The next meeting will be held on May 4, 2010 at 7:00 p.m.

The meeting was adjourned at 7:46 p.m. by Don Mort, President.

Don Mort, President

Sandra Myers, Secretary