

## Minutes-Draft

### FRIENDS OF THE DIXON PUBLIC LIBRARY INC. MONTHLY BOARD MEETING

Dixon Public Library  
March 2, 2010

I. Approval of Agenda

*Patricia Yokom moved, Gregg Atkins seconded and the motion carried.*

II. Approval of Minutes of February 2, 2010

*Mike Hagerman moved, Maggie Kittyle seconded and the motion carried.*

III. Treasurers Report

*An account of income transactions for January and February were distributed.  
The balance in checking shows \$3024.48.*

IV. Librarians Report

*Mr. Atkins, District Librarian noted the following*

- a. *On February 11<sup>th</sup> architects showed at the library to do a walkthrough. For the remainder of the day architectural firms were seen milling around town taking pictures to reading themselves for the submission of an RFQ. The screening committee received 25 proposals for RFQ's from architectural firms. Six finalists were identified for interviews. The interviews will be conducted on March 8<sup>th</sup> and 9<sup>th</sup> the screening committee. Two firms will be selected to make final presentations to the entire Library Building Committee on March 11, 2010 in the Dixon City Council Chambers at 6:00 p.m. A firm will be chosen that night. The screening committee was delighted with the proposals received. The firm chosen will develop a schedule for community meetings and forums. This process will run through July at which time the firm will present three different design proposals.*
- b. *A asbestos abatement company has been approved to conduct clean-up for the old house. Once the clean-up is completed, the fire department will conduct a training burn on May 31<sup>st</sup>.*

V. Old Business

a. Book Sorting

*The previously scheduled book sort was canceled and at this time there is no need to set a new date. The final decision on what to do with the religious and spiritual books that are not selling will be made by Don Mort, President.*

b. Antique Fair

*The antique fair will be held on March 13<sup>th</sup> and 14<sup>th</sup>. A sign-up sheet was passed around to provide for two people per shift for the two days. Jeanette will help with the set up and take down. Adrienne Kaufmann will send out an email that will include the days and shifts individuals signed up for.*

VI. New Business

a. 501C Status

*Mr. Atkins reported that another committee he is working with is in the process of filing for a 501C. It was suggested to review their filing process and see if it can be adapted to the Friends. The cost to file the paperwork is \$400.00 to the IRS and \$75.00 to the State. Everyone agreed to this approach.*

*The next meeting will be held on April 6, 2010 at 7:00 p.m.*

*The meeting was adjourned at 7:26 p.m. by Sandra Myers, Secretary.*

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*Don Mort, President*

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*Sandra Myers, Secretary*