

**DIXON PUBLIC LIBRARY DISTRICT  
LIBRARY COMMISSION  
6:15 PM, MONDAY, NOVEMBER 21, 2011**

**REGULAR MEETING**

⇒ **COUNCIL CHAMBERS, CITY HALL – CITY OF DIXON  
600 E. A STREET, DIXON, CA 95620**

**NOTICE TO THE PUBLIC**

Any member of the audience wishing to address the Commission on a matter not listed on the agenda may, after being recognized by the Chair, give her/his name (optional) and then state any comments or questions. No action may be taken on items not listed on the agenda, but may be included in future agendas. In order that all interested parties have an opportunity to speak, please be brief and limit comments to the subject under discussion to a maximum of three minutes.

**AGENDA**

1. Call to order / Becky Craig, Vice-President
2. Roll Call

<u>Commissioners</u> Susan Ostergard, Pres. Becky Craig, V-Pres. Jane Felton, Secretary Olivia Stringer Ian Arnold	<u>Staff</u> Gregg Atkins, District Librarian Sandy Myers, Recorder  <u>Governing Board Liaison</u> Herb Cross
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3. Communications RECEIVE
4. Approval of agenda ACTION
5. Public presentations to, or discussion with,  
the Commission RECEIVE
6. Approval of minutes ACTION
  - A. Meeting October 17, 2011  
(ATTACHMENT)
7. Financial reports and approval of expenditures ACTION
  - A. Review of expenditures for October 2011  
dated November 3, 2011 in the amount of \$68,521.90.  
(ATTACHMENTS)
8. Librarian's Report - 10/18/11 – 11/21/11. ACCEPT
9. Statistical Reports -- ACCEPT
  - A. Circulation, Patron, Collections, Reference  
(ATTACHMENTS)

10. Discussion Items

DISCUSS

- A. Library facility update
- B. Development of a mission statement – plans for workshop  
(ATTACHMENT)
- C. Development of a “policy review” policy  
(ATTACHMENT)
- D. How to recognize and salute works by Dixon authors –  
development of guidelines and parameters
- E. Proposed changes to Policy 1140 (*Response to Public Complaints*)  
(ATTACHMENTS)

11. Announcements

12. Agenda development for Commission meeting of December 19, 2011

13. Commission comments

14. Adjournment