

**MINUTES-APPROVED 1/22/2007
DIXON PUBLIC LIBRARY DISTRICT
LIBRARY COMMISSION
6:30 PM, MONDAY, NOVEMBER 20, 2006**

**BOARD MEETING ROOM, DIXON UNIFIED SCHOOL DISTRICT
180 SOUTH 1ST STREET, DIXON, CA**

1. Call to order / Marjorie Rothrock, President

The meeting was called to order at 6:32 p.m.

2. Roll call

Commissioners

Marjorie Rothrock, President
Greta Galindo, Vice-President-excused
Richard Crawford
Nancy Medbery
Jim Ernst

Staff

Gregg Atkins, District Librarian
Sandy Myers, Recorder

3. Communications

None

4. Approval of agenda

Nancy Medbery moved, Richard Crawford seconded and the motion carried.

5. Public presentations to or discussion with the Commission

None

6. Approval of minutes

A. Regular Meeting of October 16, 2006

Richard Crawford moved, Nancy Medbery seconded and the motion carried.

7. Financial reports and approval of expenditures

A. Review and approval of expenditures for October 2006, (dated November 2, 2006) in the amount of \$68,295.14

Mr. Atkins noted that Measure B (sales tax) revenue for the 1st quarter is 13% higher than last year. He also noted that interest earned last year for Development Impact Fees was posted this fiscal year. At this point, one third of the year has passed and the budget is running at 30%, just under predicted amounts.

Nancy Medbery moved, Richard Crawford seconded and the motion carried.

3. Librarian's Report – 10/17/06 – 11/20/06

Mr. Atkins added the following items to the Librarian's Report.

- a. A presentation of the library's archive collection now available on line was made at the City Council meeting.*

The Librarian's report was unanimously accepted.

9. Statistical Reports

A. Circulation, Patron, Collections, Reference

The statistical reports were accepted.

10. Discussion Items

A. New Library Facility

1. Southwest Community Park workshops

There were two workshops held, Thursday, November 16th from 7-9 p.m. and Saturday, November 18th all day. Mr. Atkins & Sandy Myers attended both workshops. Marjorie Rothrock, Nancy Medbery, Jim Ernst, and Shana Levine attended either one or the other of the workshops. The task for Saturday's workshop was to develop two plans for the Southwest Community Park, one with the library at the location and one without. There were two teams, each working on separate ideas in developing the park. The end consensus was that everyone who participated was interested in having the library on the site. The consulting team of L.P.A. will take the plans and put them into their program to develop accurate diagrams. A third option will be developed using the materials collected from the two meeting. After review the ideas will be presented to the City Planning Commission for discussion and possible action.

B. Dixon High School Library consultation (update)

a. Mr. Atkins made arrangement for Barbara Jeffus, California State Department of Education School Library Consultant to attend an all faculty meeting at Dixon High School on Monday, November 27, 2006 to give a presentation on the best practices used in current school libraries.

C. Policy 4300

The part of the sentence reading "unless specifically prohibited by law" will be removed from 4300.3.1 item F. The proposed revised policy will be presented at the next regularly scheduled meeting for action.

11. New Business

A. Recommendation to approve Policy 1005, 4200, 4210, 4225

Richard Crawford moved, Jim Ernst seconded and the motion carried.

B. Recommendation to rescind Policy 5220 and to approve revised Policy 5020 and revised Policy 5223

Jim Ernst moved, Nancy Medbery seconded and the motion carried.

12. Announcements

None

13. Agenda development for Commission meeting of December 18, 2006

Jim Ernst moved that no meeting be held in December, Nancy Medbery seconded and the motion passed.

Meeting for agenda of January 22, 2007

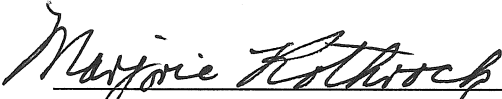
- a. Policy 4300 revision*
- b. Same discussion items*

14. Commission comments

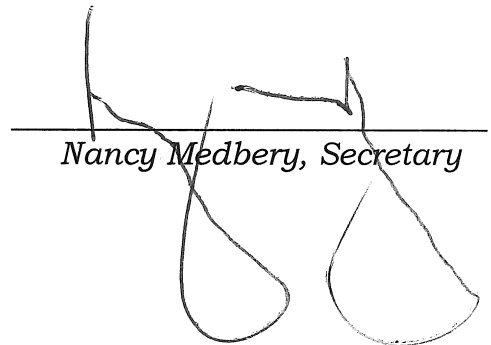
Mr. Atkins informed the Commission of the deaths of the grandchildren of Ken Hutchinson, Precision Building Maintenance. A collection and card will be sent from the staff and Commission.

15. Adjournment

Marjorie Rothrock, President, adjourned the meeting at 7:35 p.m.



Marjorie Rothrock, President



Nancy Medbery, Secretary