

**MINUTES-Approved 11/19/2007
DIXON PUBLIC LIBRARY DISTRICT
LIBRARY COMMISSION
6:30 PM, MONDAY, OCTOBER 15, 2007**

**BOARD MEETING ROOM, DIXON UNIFIED SCHOOL DISTRICT
180 SOUTH 1ST STREET, DIXON, CA**

1. Call to order / Marjorie Rothrock

The meeting was called to order at 6:30p.m.

2. Seating of new Library Commissioner: Susan Ostergard

District Librarian Gregg Atkins administered the oath of office to Susan Ostergard, who was then seated on the Commission.

3. Roll call

Commissioners
Marjorie Rothrock, President
Greta Galindo, Vice-President
Nancy Medbery-Secretary
Jim Ernst
Susan Ostergard

Staff
Gregg Atkins, District Lib.
Sandy Myers, Recorder

4. Communications

None

5. Approval of agenda

Jim Ernst moved, Greta Galindo seconded and the motion carried.

6. Public presentations to or discussion with the Commission

None

7. Approval of minutes

A. Regular meeting of September 17, 2007

Nancy Medbery moved, Jim Ernst seconded and the motion carried.

8. Financial reports and approval of expenditures

A. Review and approval of expenditures for September 2007, dated October 2, 2007 in the amount of \$66,072.67

Greta Galindo moved, Nancy Medbery seconded and the motion carried.

9. Librarian's Report – 9/18/2007-10/15/2007

The Librarian's report was unanimously accepted.

10. Statistical Reports-

A. Circulation, Patron, Collections, Reference

The statistical reports were unanimously accepted.

11. Discussion Items

A. Library facility update

NorthFork has presented a cost proposal for the traffic and noise EIR study update that must be conducted in order for the library to be considered in the Southwest Community Park project. The first cost proposal was for \$30,000 and was considered too high. A new proposal was submitted for a cost of \$18,320, and will go before City Council on the 23rd. The Library's share of the cost is estimated to be \$8,000. Once the project is adopted by the City with the Library facility included, then a MOU (Memorandum of Understanding) will be drawn up and signed by the interested parties. By spring the Library should have an agreement with the City.

B. Sewer Line Update

What started out as a Library District problem with its sewer line has now turned in to the City's problem with a sewer line on B Street which had been forgotten. A City inspection effort also cleaned out the line, and identified damage which will need to be repaired. It was discovered that the City has paved over a manhole on B Street! The City is putting in a new manhole at the time that the repair work is done.

12. Announcements

A new contact sheet will be distributed reflecting updated email and phone information supplied by the Commissioners.

13. Agenda development for Commission meeting of November 19, 2007

A. Library Facility Update

14. Commission comments

None

15. Adjournment

Marjorie Rothrock, President adjourned the meeting at 7:35 p.m.



Marjorie Rothrock, President



Nancy Medbery, Secretary