

**MINUTES-Approved 10/15/2007**  
**DIXON PUBLIC LIBRARY DISTRICT**  
**LIBRARY COMMISSION**  
**6:30 PM, MONDAY, SEPTEMBER 17, 2007**

**BOARD MEETING ROOM, DIXON UNIFIED SCHOOL DISTRICT**  
**180 SOUTH 1<sup>ST</sup> STREET, DIXON, CA**

**1. Call to order / Greta Galindo, Vice-President**

*The meeting was called to order at 6:33p.m.*

**2. Roll call**

Commissioners  
Marjorie Rothrock, President-excused  
Greta Galindo, Vice-President  
Nancy Medbery  
Jim Ernst

Staff  
Gregg Atkins, District Lib.  
Sandy Myers, Recorder

**3. Communications**

*Nancy Medbery sent a postcard from Seattle showing the new main Public Library building. It was the group's feeling that it was not well designed as far as usability for patrons and staff.*

**4. Approval of agenda**

*Nancy Medbery moved, Jim Ernst seconded and the motion carried.*

**5. Public presentations to or discussion with the Commission**

*None*

**6. Approval of minutes**

**A. Regular meeting of July 16, 2007**

*Jim Ernst moved, Nancy Medbery seconded and the motion carried.*

**7. Financial reports and approval of expenditures**

**A. Review and approval of expenditures for July 2007, dated August 1, 2007 in the amount of \$50,571.72**

*Nancy Medbery moved, Jim Ernst seconded and the motion carried.*

**B. Review of expenditures for August 2007, dated September 04, 2007 in the amount of \$91,915.34**

*Nancy Medbery moved, Jim Ernst seconded and the motion carried*

**C. Review of fiscal year 2006-07 report**

*The report was unanimously accepted.*

**8. Librarian's Report – 7/17/2007- 9/17./2007**

*Mr. Atkins added the following to the Librarian's report.*

*a. The library has been having plumbing problems. Same Day Plumbing has been called out to clear the lines and to run a camera through the lines to detect any problems. It has been determined that the old piping was put together in 3ft. sections and has begun to shift. Solutions to the problem are*

being discussed. The Library has contacted the City and it was recommended that the library also contact Roto-Rooter; the City uses Roto-Rooter for plumbing problems and they are familiar with the mains throughout the streets in Dixon.

The Librarian's report was unanimously accepted.

**9. Statistical Reports-**

**A. Circulation, Patron, Collections, Reference**

Patron count is down however circulation statistics are up.  
Reference statistics are steady.

The statistical reports were unanimously accepted.

**10. Discussion Items**

**A. Library facility update**

The City has received a proposal from LPA in the amount of \$30,000 to conduct the additional needed studies. It was a much higher amount than anticipated; the City is now doing an internal review of the process. The scope of the work that remains to be done may change due to pieces not needing to be duplicated. The Library is waiting to hear what the next move will be. The City's main focus has been on the joint effort with the DUSD to craft a Performing Arts Center agreement.

**B. Dixon high school library update**

The new library is gorgeous. Some of the staff has had the opportunity to see it. New librarian Ahbra Peach has been working to get the library ready and has been discussing how to work collaboratively with Roberta Wahlberg.

**11. Announcements**

None

**12. Agenda development for Commission meeting of October 15, 2007**

A. Library Facility Update

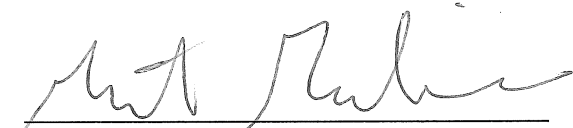
**13. Commission comments**

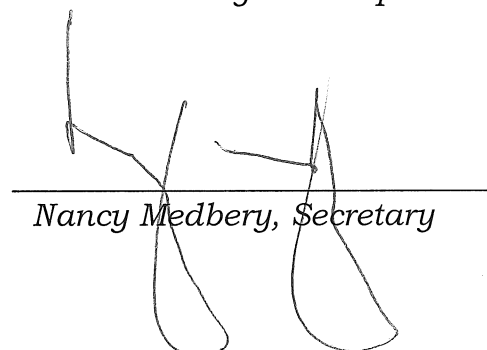
None

Mr. Atkins noted that the Governing Board of Library Trustees has approved the reappointment of Commissioner Greta Galindo for a three-year term, and also appointed Susan Ostergard to fill Richard Crawford's vacant seat.

**14. Adjournment**

Greta Galindo, Vice-President adjourned the meeting at 7:25 p.m.

  
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Greta Galindo, Vice- President

  
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Nancy Medbery, Secretary