

**MINUTES-Approved September 21, 2009
DIXON PUBLIC LIBRARY DISTRICT
LIBRARY COMMISSION
6:00 PM, THURSDAY, AUGUST 17, 2009**

**BOARD MEETING ROOM, DIXON UNIFIED SCHOOL DISTRICT
180 SOUTH 1ST STREET, DIXON, CA**

1. Call to order / Greta Galindo, President

Greta Galindo, President called the meeting to order at 6:00 p.m.

2. Roll call

Commissioners

Greta Galindo, President

Susan Ostergard, Vice-President

Shane Taber, Secretary

Marjorie Rothrock

Staff

Gregg Atkins, District Librarian

Sandy Myers, Recorder

Trustee

John Gabby

3. Communications

None

4. Approval of agenda

Susan Ostergard moved, Marjorie Rothrock seconded and the motion carried.

5. Public presentations to or discussion with the Commission

None.

6. CLOSED SESSION

**Labor negotiations pursuant to Government code section 54956.8 ("Brown Act")
Conference with District Librarian Gregg Atkins regarding salaries,
salary schedules and compensation paid in the form of fringe benefits
for non-represented employees**

Greta Galindo, President called closed session at 6:02 p.m.

7. Announcements from Closed Session

Returned from closed session at 6:20 p.m. Greta Galindo, President announced that the Commission voted unanimously to adopt a retirement package specific only to 2009-10 consisting of a cash incentive (based on a buyout of unused sick leave hours) and a two year CalPERS Golden Handshake opportunity.

8. Approval of minutes

A. Regular meeting of July 23, 2009

Shane Taber moved, Susan Ostergard seconded and the motion carried.

9. Financial reports and approval of expenditures

A. Review of expenditures for June 2009, dated August 7, 2009 for \$162102.11

The final end-of-year figures were reviewed. Mr. Atkins explained the deficit was due to a decrease in Measure B revenue and various areas of normal expenditure which could not be cut off in time. Even though the Library District made mid-year cuts, it didn't amount to enough because of the revenue shortfall. The negative amount automatically gets transferred from the reserves by Solano County Auditor's Office.

Shane Taber moved, Susan Ostergard seconded and the motion carried.

B. Review of expenditures for July 2009 dated August 6, 2009 for \$72,586.66

The 09/10 Fiscal Year Budget has not yet been adopted therefore the proposed budget was entered to show how the expenditures would look.

Marjorie Rothrock moved, Susan Ostergard seconded and the motion carried.

10. Librarian's Report – 7/21/09 – 8/17/09

Mr. Atkins added the following

- CSDA has joined the Local Vote Threshold Coalition to bring an initiative to lower the voting threshold. The current requirement is a 2/3 vote to pass, the proposal would lower the requirement to be a 55% majority for special taxes and general bond obligation proposals.*
- Prop 1A Suspension has passed allowing the state to borrow 8% of property tax revenues. The California Statewide Communities Development Authority is the joint power authority that is administering the loan securitization program. Any special district can participate with the CA communities in the sale of their Prop 1A receivables which would allow them to recoup the "borrowed" monies up front. The District would have to make the decision to sell their receivables up front and lose the interest that would be gained by waiting for state reimbursement. The State will not pay any more than 6% interest. The Library District will make a decision in the near future as to which option to exercise.*

The Librarian's report was unanimously accepted.

11. Statistical Reports-

A. Circulation, Patron, Collections, Reference

The statistical reports were unanimously accepted.

12. Discussion Items

A. Library facility update

The site visit was cancelled because two of the libraries were not opened yet. A new date will be scheduled.

The New Library Building Committee has selected two members to work as a sub-committee with Godbe Associates to develop the questions for the public survey which will be conducted in late September or early October.

B. Vacancy on Library Commission

There were approximately 26 applications handed out and only two applicants returned forms. Applicants will be interviewed on Wednesday, September 2, 2009 at 7:00 p.m.

13. New Business

A. FY 2009-2010 Development Impact Fees Budget Proposal

Recommendation to recommend final 2009-2010 development impact fee budget to Governing Board of Library Trustees

The proposed budget shown below will protect the District's operational ability to spend development impact fees as necessary for the specific purposes established under the resolution and ordinance enacted by the District to collect these fees.

FY 2009-10 DEVELOPMENT IMPACT FEES BUDGET
Dixon Public Library District

9000 Revenue	\$ 32,000
<i>9401 Interest</i>	<i>12,000</i>
<i>9601 Fees</i>	<i>20,000</i>
2000 Expense	\$ 200
<i>2235 Solano County Fee</i>	<i>200</i>
4202 Expense	\$ 31,800
<i>4202 Constr-in-Progress</i>	<i>31,800</i>
TOTAL REVENUE	\$ 32,000
TOTAL EXPENSE	\$ 32,000
BALANCE	\$ 0

Shane Taber moved, Marjorie Rothrock seconded and the motion carried with the correction made.

C. FY 2009-2010 budget Proposal:

Recommendation to recommend final 2009-2010 budget to Governing Board of Library Trustees

The Commission discussed and reviewed the 2009-2010 proposed balanced budget of \$1,010,899.00. Anticipated income is less than last year and expenses have been cut in multiple categories.

Shane Taber moved, Marjorie Rothrock seconded and the motion carried.

14. Announcements

The Library is working with the Workforce Investment Board (WIB) to train Mariza Buenafe. The WIB pays her salary and provides workers' compensation insurance, and the Library supplies the training. The program is set up to help persons who qualify develop work skills that will help them become more marketable in a competitive job environment.

15. Agenda development for commission meeting of August 17, 2009

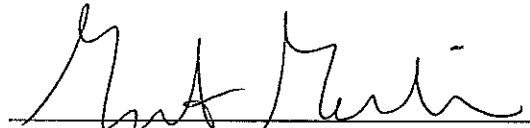
Nothing specific was requested.

16. Commission comments

None

17. Adjournment

The meeting was adjourned at 7:25 p.m. by Greta Galindo, President.


Greta Galindo, President


Shane Taber, Secretary