

**MINUTES  
DIXON PUBLIC LIBRARY DISTRICT  
LIBRARY COMMISSION  
6:00 PM, MONDAY, JULY 21, 2008**

**BOARD MEETING ROOM, DIXON UNIFIED SCHOOL DISTRICT  
180 SOUTH 1<sup>ST</sup> STREET, DIXON, CA**

**1. Call to order / Marjorie Rothrock, President**

*The meeting was called to order at 6:03 p.m.*

**2. Roll call**

Commissioners

Marjorie Rothrock, President  
Greta Galindo, Vice-President  
Nancy Medbery-Secretary  
Susan Ostergard  
Shane Taber

Staff

Gregg Atkins, District Lib.  
Sandy Myers, Recorder

**3. Nomination of Officers / Election of Officers**

*Marjorie Rothrock nominated Greta Galindo for President. Greta accepted the nomination. Marjorie Rothrock, aye; Shane Taber, aye; Susan Ostergard, aye; Nancy Medbery, aye.*

*Greta Galindo nominated Nancy Medbery for Vice-President. Nancy Medbery accepted the nomination. Greta Galindo, aye; Marjorie Rothrock, aye; Shane Taber, aye; Susan Ostergard, aye.*

*Shane Taber nominated Susan Ostergard for Secretary. Susan accepted the nomination. Greta Galindo, aye; Marjorie Rothrock, aye; Shane Taber, aye; Nancy Medbery, aye.*

**4. Communications**

*Letter from Roger Halberg regarding the Teen Summit Planning. The meeting will take place on July 24, 2008 at 5:00 p.m. Mr. Atkins and Roberta Wahlberg will participate.*

**5. Approval of agenda**

*Nancy Medbery moved, Shane Taber seconded and the motion carried.*

**6. Public presentations to or discussion with the Commission**

*None*

**7. Approval of minutes**

**A. Regular meeting of June 16, 2008**

*Susan Ostergard moved, Shane Taber seconded and the motion carried.*

**B. Special meeting of June 26, 2008**

*Susan Ostergard moved, Nancy Medbery seconded and the motion carried.*

**8. Financial reports and approval of expenditures**

**A. Review and approval of expenditures for June 2008, dated July 2, 2008 in the amount of \$89,836.68 and preliminary end-of-year report**

*Mr. Atkins stated that the IFAS is a preliminary end of year report as of June 30, 2008. Gregg estimated that final end of year income will be \$1,145,531.30 and the final expenses will be \$1,035,948.00. If these estimates are correct, there will be approximately \$109,583.30 unspent funds to transfer to the Building Reserve Fund at the final end of year report*

*Marjorie Rothrock moved, Shane Taber seconded and the motion carried.*

**9. Consent Agenda**

**A. Approval of employment of John ("Jack") Karolewski, Librarian I (Part-time), 8-12 hours per week**

*Susan Ostergard moved, Shane Taber seconded and the motion carried to approve the Consent Agenda.*

**10. Librarian's Report – 6/17/08-7/21/08**

*Mr. Atkins added the following to his written report*

*a. the summer reading program had 491 children signed up. Approximately 185 completed the program. Woodland library had 385 signed up for their reading program.*

*The Librarian's report was unanimously accepted.*

**11. Statistical Reports-**

**A. Circulation, Patron, Collections, Reference**

*Circulation is up by 6.7% from last year, the patron count is up 3.6% from last year and Reference is up 1% from last year. A good finish for the year.*

*The statistical reports were unanimously accepted.*

**12. Discussion Items**

**A. Library Facility Update: information concerning the status of the proposed Southwest Community Park project**

*Scheduled to go before City Council Tuesday August 12 to ratify the plan to include the library facility in the general plan.*

**B. School libraries update: information concerning the fundraising effort**

*There is no new information*

**C. Teen Summit: information concerning the DUSD Superintendent's concern about the lack of activities for teenagers in Dixon and proposed Teen Summit**

*The information was reviewed earlier under Communications.*

**13. Announcements**

*Greta Galindo announced that she has taken a job with the Folsom Public Library.*

**14. Agenda development for Commission meeting of September 15, 2008**

*a. Library addition*

**15. Commission comments**

*None*

**16. Adjournment**

*Greta Galindo, President adjourned the meeting at 7:00 p.m.*

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*Greta Galindo, President*

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*Susan Ostergard, Secretary*