

**MINUTES-APPROVED SEPTEMBER 15, 2008
DIXON PUBLIC LIBRARY DISTRICT
LIBRARY COMMISSION
6:00 PM, MONDAY, JULY 21, 2008**

**BOARD MEETING ROOM, DIXON UNIFIED SCHOOL DISTRICT
180 SOUTH 1ST STREET, DIXON, CA**

1. Call to order / Marjorie Rothrock, President

The meeting was called to order at 6:03 p.m.

2. Roll call

Commissioners

Marjorie Rothrock, President
Greta Galindo, Vice-President
Nancy Medbery-Secretary
Susan Ostergard
Shane Taber

Staff

Gregg Atkins, District Lib.
Sandy Myers, Recorder

3. Nomination of Officers / Election of Officers

Marjorie Rothrock nominated Greta Galindo for President. Greta accepted the nomination. Marjorie Rothrock, aye; Shane Taber, aye; Susan Ostergard, aye; Nancy Medbery, aye.

Greta Galindo nominated Nancy Medbery for Vice-President. Nancy Medbery accepted the nomination. Greta Galindo, aye; Marjorie Rothrock, aye; Shane Taber, aye; Susan Ostergard, aye.

Susan Ostergard nominated Shane Taber for Secretary. Shane accepted the nomination. Greta Galindo, aye; Marjorie Rothrock, aye; Susan Ostergard, aye; Nancy Medbery, aye.

4. Communications

Letter from Roger Halberg regarding the Teen Summit Planning. The meeting will take place on July 24, 2008 at 5:00 p.m. Mr. Atkins and Roberta Wahlberg will participate.

5. Approval of agenda

Nancy Medbery moved, Shane Taber seconded and the motion carried.

6. Public presentations to or discussion with the Commission

None

7. Approval of minutes

A. Regular meeting of June 16, 2008

Susan Ostergard moved, Shane Taber seconded and the motion carried.

B. Special meeting of June 26, 2008

Susan Ostergard moved, Nancy Medbery seconded and the motion carried.

8. Financial reports and approval of expenditures

A. Review and approval of expenditures for June 2008, dated July 2, 2008 in the amount of \$89,836.68 and preliminary end-of-year report

Mr. Atkins stated that the IFAS is a preliminary end of year report as of June 30, 2008. Gregg estimated that final end of year income will be \$1,145,531.30 and the final expenses will be \$1,035,948.00. If these estimates are correct, there will be approximately \$109,583.30 unspent funds to transfer to the Building Reserve Fund at the final end of year report

Marjorie Rothrock moved, Shane Taber seconded and the motion carried.

9. Consent Agenda

A. Approval of employment of John ("Jack") Karolewski, Librarian I (Part-time), 8-12 hours per week

Susan Ostergard moved, Shane Taber seconded and the motion carried to approve the Consent Agenda.

10. Librarian's Report – 6/17/08-7/21/08

Mr. Atkins added the following to his written report

a. the summer reading program had 491 children signed up. Approximately 185 completed the program. Woodland library had 385 signed up for their reading program.

The Librarian's report was unanimously accepted.

11. Statistical Reports-

A. Circulation, Patron, Collections, Reference

Circulation is up by 6.7% from last year, the patron count is up 3.6% from last year and Reference is up 1% from last year. A good finish for the year.

The statistical reports were unanimously accepted.

12. Discussion Items

A. Library Facility Update: information concerning the status of the proposed Southwest Community Park project

Scheduled to go before City Council Tuesday August 12 to ratify the plan to include the library facility in the general plan.

B. School libraries update: information concerning the fundraising effort

There is no new information

C. Teen Summit: information concerning the DUSD Superintendent's concern about the lack of activities for teenagers in Dixon and proposed Teen Summit

The information was reviewed earlier under Communications.

13. Announcements

Greta Galindo announced that she has taken a job with the Folsom Public Library.

14. Agenda development for Commission meeting of September 15, 2008

a. Library addition

15. Commission comments

None

16. Adjournment

Greta Galindo, President adjourned the meeting at 7:00 p.m.



Greta Galindo, President



Shane Taber, Secretary