

**MINUTES-Approved 9/17/2007
DIXON PUBLIC LIBRARY DISTRICT
LIBRARY COMMISSION
6:30 PM, MONDAY, JULY 16, 2007**

**BOARD MEETING ROOM, DIXON UNIFIED SCHOOL DISTRICT
180 SOUTH 1ST STREET, DIXON, CA**

1. Call to order / Marjorie Rothrock, President

The meeting was called to order at 6:33p.m.

2. Roll call

Commissioners
Marjorie Rothrock, President
Greta Galindo, Vice-President
Nancy Medbery
Jim Ernst

Staff
Gregg Atkins, District Lib.
Sandy Myers, Recorder

Trustee
Ernie Van Sant

3. Nomination of Officers / Election of Officers

Jim Ernst moved, Nancy Medbery seconded and the motion carried, to elect Marjorie Rothrock as President, Greta Galindo, Vice-president, Nancy Medbery, Secretary. A roll call vote was taken. Marjorie Rothrock, aye; Greta Galindo, aye; Nancy Medbery, aye; Jim Ernst, aye.

4. Communications

None

5. Approval of agenda

Nancy Medbery moved, Greta Galindo seconded and the motion carried.

6. Public presentations to or discussion with the Commission

None

7. Approval of minutes

A. Regular meeting of June 18, 2007

Jim Ernst moved, Greta Galindo seconded and the motion carried.

8. Financial reports and approval of expenditures

A. Review and approval of expenditures for June 2007, dated June 30, 2007 and preliminary end-of-year figures

Greta Galindo moved, Jim Ernst seconded and the motion carried.

9. Librarian's Report – 6/19/2007- 7/16/2007

Mr. Atkins added the following to the Librarian's report.

a. Roger Pearson, who served as interim District Librarian at the Dixon Public Library, is now serving as Interim County Librarian for Yolo County.

b. the Summer reading program has 403 children signed up, 160 have currently finished the program. It is expected that there will be 100-120 at the awards party on Friday, July 20th. There were 7,114 books read by children during the program. Twenty-seven teens read 191 books. There were also thirty adults signed up for the program.

The Librarian's report was unanimously accepted.

10. Statistical Reports-

A. Circulation, Patron, Collections, Reference

2006-07 circulation is about the same as last year; patron count is down overall due to the construction that took place on 113. Reference statistics leveled off in June however internet statistics had a slight increase.

The statistical reports were unanimously accepted.

11. Discussion Items

A. Library facility update

There is no update on where the City is in regards to the Southwest Community Park effort. Jeff Matheson is currently on vacation.

Mr. Atkins had a conversation with Gary Archer about the recent denial by the City of Dixon regarding Landbank Development's proposal for the land adjacent to the transit center. Gary and Mr. Atkins agreed that should Mr. Gustafson want to re-open a dialogue with the Library District, he must submit it in writing to Mr. Archer.

B. Dixon high school library consultation

There will be interviews conducted next week for a High School Librarian; the DUSD Board requested that Roberta Wahlberg or Mr. Atkins sit on the interview committee. Once the librarian is hired, it will be decided what needs to be done to prepare for the move to the new high school library, what needs to be after the move has taken place, and how DPL staff can be helpful.

12. New Business

A. Recommendation to adopt Policy 3110 as corrected

Greta Galindo moved, Jim Ernst seconded and the motion carried.

13. Announcements

Mr. Atkins reminded the Commission that it was not meeting during August.

14. Agenda development for Commission meeting of September 17, 2007

A. Library Facility Update

15. Commission comments


None

16. Adjournment

Marjorie Rothrock, President adjourned the meeting at 7:35 p.m.



Marjorie Rothrock, President



Nancy Medbery, Secretary