

MINUTES
DIXON PUBLIC LIBRARY DISTRICT
LIBRARY COMMISSION
6:00 PM, MONDAY, JUNE 16, 2008

BOARD MEETING ROOM, DIXON UNIFIED SCHOOL DISTRICT
180 SOUTH 1ST STREET, DIXON, CA

1. Call to order / Marjorie Rothrock, President

The meeting was called to order at 6:03 p.m.

2. Roll call

Commissioners

Marjorie Rothrock, President
Greta Galindo, Vice-President
Nancy Medbery-Secretary
Susan Ostergard-excused
Shane Taber

Staff

Gregg Atkins, District Lib.
Sandy Myers, Recorder

3. Communications

None

4. Approval of agenda

Shane Taber moved, Nancy Medbery seconded and the motion carried.

5. Public presentations to or discussion with the Commission

None

6. Approval of minutes

A. Regular meeting of May 19, 2008

Shane Taber moved, Greta Galindo seconded and the motion carried.

7. Financial reports and approval of expenditures

A. Review and approval of expenditures for May 2008, dated June 4, 2008 in the amount of \$87,602.30

Mr. Atkins stated that Measure B sales tax revenue may come in behind last years figures. There is one more check due to post. The budget income level is currently at the 90% mark.

Greta Galindo moved, Shane Taber seconded and the motion carried.

8. Librarian's Report – 5/20/08-6/16/08

Mr. Atkins added the following to his written report

a. the Library had new faucets installed in both the women's and men's restrooms.

The Librarian's report was unanimously accepted.

9. Statistical Reports-

A. Circulation, Patron, Collections, Reference

*Circulation is up by a small margin, the patron count has caught up to last year and Reference continues to grow.
The statistical reports were unanimously accepted.*

10. Discussion Items

A. Library Facility Update

The Ad-Hoc Building Committee has met twice. During the first meeting all the properties that have been considered over the last two years were reviewed. These included Maine Prairie, CA Jacobs and the old High School. At this time the School District is not ready to discuss the sale of excess land. Current options were discussed as well. These included the South West Community Development, Jackson Square and the property adjacent to the current library site.

During the second meeting Gary Archer (real estate advisor) reported that the next step for the Southwest Community area development is for the City to adopt the assumptions. The County is unwilling to use eminent domain to acquire the Jackson Square property. Gregg Atkins Mayor Mary Ann Courville is still willing to work with the County and the Library for a joint project if there is a feasible site to move forward on.

A letter inquiring about availability was sent to Mr. LeFever, the owner of the property adjacent to the library. There has been no response as yet. A question was raised as to the Don Miller Real Estate office. That property is currently owned by a Lilly Ogden. No one is aware of who she is at this time.

B. Review of Library Commission terms of office as provided in Policy 7020

The current policy for terms for Library Commissioners was discussed. A Special Meeting will convene on June 26th at 6:50 p.m. to consider a revision which would permit a third 3-year term.

C. Notification to Governing Board of Library Trustees of Vacancies on Library Commission.

The notice will be distributed to the Trustees.

11. New Business

A. Recommendation to recommend adoption of 2008-09 budget to Governing Board of Library Trustees

Greta Galindo moved, Shane Taber seconded and the motion carried.

**B. Recommendation to recommend adoption of 2008-09
Development Impact Fees Budget to Governing Board of Library
Trustees**

*Nancy Medbery moved, Greta Galindo seconded and the motion
carried.*

C. Recommendation to approve a 2008-09 Calendar of Meetings

*Nancy Medbery moved, Shane Taber seconded and the motion
carried with the correction to be made to August 2007 to say August 2008.*

12. Announcements

*Mr. Atkins notified the Commissioners of the recent purse theft in the
library.*

13. Agenda development for Commission meeting of July 21, 2008

None

14. Commission comments

None

15. Adjournment

Marjorie Rothrock, President adjourned the meeting at 7:43 p.m.

Marjorie Rothrock, President

Nancy Medbery, Secretary