

MINUTES-Approved June 16, 2008
DIXON PUBLIC LIBRARY DISTRICT
LIBRARY COMMISSION
6:00 PM, MONDAY, MAY 19, 2008

BOARD MEETING ROOM, DIXON UNIFIED SCHOOL DISTRICT
180 SOUTH 1ST STREET, DIXON, CA

1. Call to order / Marjorie Rothrock, President

The meeting was called to order at 6:00 p.m.

2. Roll call

Commissioners

Marjorie Rothrock, President
Greta Galindo, Vice-President-excused
Nancy Medbery-Secretary-excused
Susan Ostergard
Shane Taber

Staff

Gregg Atkins, District Lib.
Sandy Myers, Recorder

3. Communications

None

4. Approval of agenda

Susan Ostergard moved, Shane Taber seconded and the motion carried.

5. Public presentations to or discussion with the Commission

None

6. Approval of minutes

A. Regular meeting of April 21, 2008

Shane Taber moved, Susan Ostergard seconded and the motion carried.

7. Consent Agenda

A. Approval to hire Heather Henderson for vacant Library Clerk position, 25 hours per week

Susan Ostergard moved, Shane Taber seconded and the motion carried.

8. Financial reports and approval of expenditures

A. Review and approval of expenditures for April 2008, dated May 5, 2008 in the amount of \$89,478.05

Susan Ostergard moved, Shane Taber seconded and the motion carried.

9. Librarian's Report - 4/22/08-5/19/08

The Librarian's report was unanimously accepted.

10. Statistical Reports-

A. Circulation, Patron, Collections, Reference

Circulation is up by 7% from last year, and Reference continues to grow.

The statistical reports were unanimously accepted.

11. Discussion Items

A. Library Facility Update

The EIR update for the Southwest Community Park project is completed. The City is looking over the report, and the matter will soon be calendared for discussion and vote.

The Ad-Hoc Building Committee will reconvene to discuss the next steps to take for the Library, and to review various properties which the Committee has previously considered as well as any newly available properties. Susan Ostergard and Marjorie Rothrock are the representatives for the Library Commission. The meeting will be Thursday, May 22 from 9:30 – 11:00 a.m. Some of the lots to consider are the lot next to City Hall, the LeFever property on B and 2nd Street and the City Yard.

B. Review of Library Commission terms of office

The current policy for terms for Library Commissioners was discussed. It will be discussed again at the June 16th meeting.

C. FY 2008-2009 Budget Proposal

Mr. Atkins presented the draft budget proposals. It was reviewed and will be brought back to the table at the June 16th meeting for a vote.

12. Announcements

None

14. Agenda development for Commission meeting of April 21, 2008

a. Review of Library Commission terms of office as provided in Policy 7020)

b. Calendar of Meetings

c. Budget

d. ADHOC report

15. Commission comments

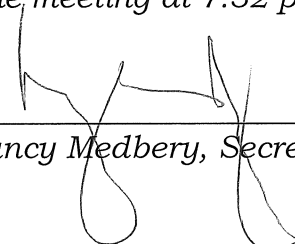
None

16. Adjournment

Marjorie Rothrock, President adjourned the meeting at 7:32 p.m.



Marjorie Rothrock, President



Nancy Medbery, Secretary