

**MINUTES-APPROVED 5/21/07
DIXON PUBLIC LIBRARY DISTRICT
LIBRARY COMMISSION
7:30 PM, MONDAY, APRIL 9, 2007**

**BOARD MEETING ROOM, DIXON UNIFIED SCHOOL DISTRICT
180 SOUTH 1ST STREET, DIXON, CA**

1. Call to order / Marjorie Rothrock, President

The meeting was called to order at 8:20 p.m. The meeting's start was delayed until the conclusion of the Joint Special Meeting held immediately prior to this meeting.

2. Roll call

Commissioners
Marjorie Rothrock, President
Greta Galindo, Vice-President
Nancy Medbery
Richard Crawford
Jim Ernst-excused

Staff
Gregg Atkins, District Lib.
Sandy Myers, Recorder

Trustee Liaison
Ernie Van Sant

3. Communications

None

4. Approval of agenda

Richard Crawford moved, Greta Galindo seconded and the motion carried.

5. Public presentations to or discussion with the Commission

None

6. Approval of minutes

A. Regular meeting of March 19, 2007

Nancy Medbery moved, Greta Galindo seconded and the motion carried.

7. Financial reports and approval of expenditures

A. Review and approval of expenditures for March, 2007, dated April 2, 2007 in the amount of \$112,140.20

Mr. Atkins noted that Measure B revenue is ahead by approximately 9% from last year. Greta Galindo moved, Richard Crawford seconded and the motion carried.

8. Librarian's Report – 3/20/2007- 4/09/2007

The Librarian's report was unanimously accepted.

9. Statistical Reports-

A. Circulation, Patron, Collections, Reference

Circulation stats are up 10% over last year and reference continues to show increases.

The statistical reports were unanimously accepted.

10. Discussion Items

A. Presentation and review of draft 2007-08 budgets

The draft budget was reviewed and no further recommendations were made. The draft budget will again be presented at the May meeting.

B. Library facility update

The Facility update was covered in the Joint Meeting.

C. Dixon high school library consultation

Mr. Atkins met with DHS Principal Tom Herman and Librarian Carolyn Tutt to review Follett Library Co.'s analysis of the current school library collection. The report recommends extensive weeding prior to the move, and also recommends a pattern of book purchases to rebuild the collection. Mr. Atkins noted that Robert Wahlberg had also worked with Ms. Tutt to review the DHS collections.

D. Review of salary policy components (Longevity raises and Retiree medical benefits)

This item was tabled until the next regularly scheduled meeting.

11. New Business

A. Recommendation to approve Contract with Switzer Enterprises for Technical Support Services

Nancy Medbery moved, Greta Galindo seconded and the motion carried.

12. Announcements

None

13. Agenda development for Commission meeting of April 9, 2007

A. Medical and longevity

B. Budget

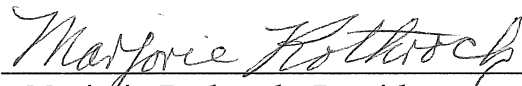
C. Library Facility Update

14. Commission comments

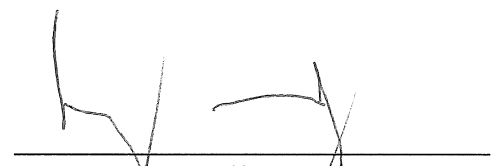
None

15. Adjournment

Marjorie Rothrock, President adjourned the meeting at 9:07 p.m.



Marjorie Rothrock, President



Nancy Medbery, Secretary