

**DIXON PUBLIC LIBRARY DISTRICT  
LIBRARY COMMISSION  
6:00 PM, MONDAY, FEBRUARY 28, 2011**

**BOARD ROOM, DIXON UNIFIED SCHOOL DISTRICT  
180 S. FIRST STREET, STE 3, DIXON, CA**

**NOTICE TO THE PUBLIC**

Any member of the audience wishing to address the Commission on a matter not listed on the agenda may, after being recognized by the Chair, give her/his name (optional) and then state any comments or questions. No action may be taken on items not listed on the agenda, but may be included in future agendas. In order that all interested parties have an opportunity to speak, please be brief and limit comments to the subject under discussion.

**CLOSED SESSION – AGENDA**

1. CLOSED SESSION  
Public employee performance evaluation – District Librarian  
pursuant to Government Code section 54957 (“Brown Act”)
2. Announcements from Closed Session POSSIBLE ACTION

**REGULAR MEETING – AGENDA**

1. Call to order / Greta Galindo, President
2. Roll Call

<u>Commissioners</u>	<u>Staff</u>
Greta Galindo, President	Gregg Atkins, District Librarian
Susan Ostergard, Vice-Pres.	Sandy Myers, Recorder
Shane Taber, Secretary	
Marjorie Rothrock	<u>Governing Board Liaison</u>
Olivia Stringer	Herb Cross
3. Communications RECEIVE
4. Approval of agenda ACTION
5. Public presentations to, or discussion with,  
the Commission RECEIVE
6. Approval of minutes ACTION
  - A. Regular meeting of January 24, 2011  
(ATTACHMENT)
7. Financial reports and approval of expenditures ACTION
  - A. Review of expenditures for January 2011, dated  
February 4, 2011 for \$55,550.32  
(ATTACHMENTS)

8. Librarian's Report - 1/25/11 – 2/28/11. (ATTACHMENT) ACCEPT
9. Consent Calendar ACTION
- A. Approval to appoint Katrina Bergen to the position of Children / Youth Services Librarian (Librarian I, Step 2), 40 hours per week / permanent full-time, effective February 14, 2011
  - B. Approval to appoint Catherine Dunn to the position of Reference / Adult Services Librarian (Librarian I, Step 2), 40 hours per week / permanent full-time, effective February 14, 2011
10. Statistical Reports -- ACCEPT
- A. Circulation, Patron, Collections, Reference (ATTACHMENTS)
11. Discussion Items DISCUSS
- A. Library facility update
  - B. Improvements and changes to address ADA requirements
  - C. 2011-2012 budget development – income projections and possible personnel options
12. New Business ACTION
- A. Recommendation to Recommend to Governing Board of of Library Trustees that Payment of Costs for Required ADA Improvements and Changes be Paid from Year-End Surplus and/or from Unallocated Reserve Fund (ATTACHMENTS)
13. Announcements
14. Agenda development for Commission meeting of March 21, 2011
15. Commission comments
16. Adjournment