

MINUTES-Draft
DIXON PUBLIC LIBRARY DISTRICT
NEW LIBRARY BUILDING COMMITTEE
9:00 AM, MONDAY, AUGUST 3, 2009

MEETING LOCATION
230 N. 1ST STREET, DIXON, CA

1. Call to order / Shana Levine, Trustee

In the absence of Amy Proctor, Shana Levine called the meeting to order at 9:10 a.m.

2. Roll call

Trustees

Amy Proctor, President-excused
Jim Ernst, Vice-President-excused
John Gabby, Secretary-excused
Alan Hodge
Shana Levine

Commission

Greta Galindo, President-excused
Susan Ostergard, Vice-President-excused
Shane Taber, Secretary
Marjorie Rothrock
(vacant)

City of Dixon

Jack Batchelor, Mayor
Nancy Huston, City Manager

Staff

Gregg Atkins, District Librarian
Sandy Myers, Recorder

3. Communications

None

4. Approval of agenda

Items 7 B. and C. were removed from the Agenda due to Linda Dimmers' absence.

Marjorie Rothrock moved, Nancy Huston seconded and the motion carried to approve the agenda with the deletions.

5. Public presentations to or discussion with the Commission

None

6. Approval of minutes

A. Regular meeting of July 6, 2009

Marjorie Rothrock moved, Nancy Huston seconded and the motion carried

7. Discussion items:

A. Presentation about public opinion surveys to be conducted by Godbe Research (Bryan Godbe, Amelia Davidson)

At the last meeting, the contract with Godbe was reviewed and recommended for approval by the Library Commission.

The first survey will be conducted in late September and will focus on the needs and building interests of the community. The following spring, another survey will be conducted which will focus on the community's willingness to provide financial support.

The surveys will be conducted with approximately 300 residents and will take about 15 minutes. It will take one week to

complete the survey process, after which the data will be evaluated and a report will be made to the committee. A sub-committee was selected (Shane Taber, Nancy Huston, Shana Levine) to work with Godbe on shaping questions that would be most specific to the Dixon community.

B. Review of first community meeting; discussion about 9/15/09 community meeting (Gregg Atkins)

It was suggested that more chairs be set-up prior to the meeting. Shana Levine suggested a process be established to respond to those who raise questions and concerns. A flip chart documenting the questions should be used, speakers must be recognized and state their names before being allowed to speak so as to keep an orderly process.

The next focus meeting will be held on September 15, 2009 and will focus on information about the Carnegie and a slide show presentation on the library visits recently taken by the committee.

C. Report on 7/25/09 Site visits (five SJPL libraries) (Gregg Atkins, Nancy Huston, Shane Taber, Jim Ernst)

There was a slide presentation of the libraries that were visited. Committee members made comments on the features which were liked as well as those which were not liked.

D. Discussion of next site visits on 8/15/09 and other possible dates (Gregg Atkins)

A visit to Sacramento area libraries is scheduled.

8. Committee Comments

None

9. Announcements

The next New Library Building Committee meeting will be on September 14, 2009 at 9:00 a.m.

10. Adjournment

The meeting was adjourned at 11:15 a.m.

Amy Proctor, President

John Gabby, Secretary