

MINUTES-Draft
DIXON PUBLIC LIBRARY DISTRICT
NEW LIBRARY BUILDING COMMITTEE
9:00 AM, MONDAY, JULY 6, 2009

MEETING LOCATION
230 N. 1ST STREET, DIXON, CA

1. Call to order / Amy Proctor, President Trustees

The meeting was called to order at 9:05 a.m.

2. Roll call

Trustees

Amy Proctor, President
Jim Ernst, Vice-President
John Gabby, Secretary-absent
Alan Hodge-absent
Shana Levine

Commission

Greta Galindo, President (absent)
Shane Taber, Secretary
Marjorie Rothrock
Susan Ostergard
(vacant)

City of Dixon

Jack Batchelor, Mayor (absent)
Nancy Huston, City Manager

Staff

Gregg Atkins, District Librarian
Sandy Myers, Recorder

3. Communications

None

4. Approval of agenda

The question arose as to how many members it took to make a quorum. The answer after discussion was that any 7 members of the committee being present would constitute a quorum. The committee can only recommend items for approval to the Library Commission or the Governing Board of Library Trustees.

Marjorie Rothrock moved, Jim Ernst seconded and the motion carried.

5. Public presentations to or discussion with the Commission

None

6. Approval of minutes

Susan Ostergard moved, Shane Taber seconded and the motion carried to approve the minutes as corrected. Item to be amended to read Susan Ostergard moved and Shane Taber seconded to approve the minutes of June 1, 2009. Gary Archer is not a voting member.

7. Discussion items:

A. Report (data and analysis) on completed online public survey (Linda Demmers)

Linda Demmers reviewed the results of the Community Library Needs Assessment Survey. There were 274 responses to the survey (she would like to have seen closer to 350-400). Over 81% of respondents used the library in the past year and

over 50% of them use the library several times a month. The majority of the users visit the library to borrow books. The most requested service requirements were computer training and children's reading programs. The most requested facility improvements are for comfortable seating and a larger computer area/computer training lab as well as a meeting room. The results of the survey can be viewed online at dixonlibrary.com in the building project section.

B. Presentation of report on renovation needs of the Carnegie library building and current cost estimates for required work (Chris Noll and Allyson Yarus)

Chris Noll and Allyson Yarus of Noll & Tam Architects reviewed the report done on the renovation of the Carnegie. An updated version of the costs was handed out. To renovate the Carnegie as of July 2, 2009 the estimated cost would be \$4,380,661. Some additional work will be done to present this information at the public meeting on July 7, 2009.

C. Update on planned site visits

July 25th-Site visit #1 – San Jose area

August 15th-Site visit #2

August 29th- Site visit #3

It was requested that the location of the visits be posted on the web site so public can make a trip if they so choose. Mr. Atkins noted that the trip will be a posted meeting, and so agendas with complete site locations will be posted and available on the website.

D. Information about 07/07/09 community meeting

Mr. Atkins reported that posters, signs, notices in newspapers and a one page flyer will advertise the Community Meeting.

8. Committee Comments

None

9. Announcements

The next New Library Building Committee meeting will be on August 3, 2009 at 9:00 a.m.

10. Adjournment

The meeting was adjourned at 11:00 a.m.

Amy Proctor, President

John Gabby, Secretary