

MINUTES-Draft
DIXON PUBLIC LIBRARY DISTRICT
NEW LIBRARY BUILDING COMMITTEE
9:00 AM, MONDAY, JUNE 1, 2009

MEETING LOCATION
230 N. 1ST STREET, DIXON, CA

1. Call to order / Amy Proctor, President Trustees

The meeting was called to order at 9:07 a.m.

2. Roll call

Trustees

Amy Proctor, President
Jim Ernst, Vice-President
John Gabby, Secretary
Alan Hodge(absent)
Shana Levine

Commission

Greta Galindo, President (absent)
Nancy Medbery, Vice-President
Shane Taber, Secretary
Marjorie Rothrock
Susan Ostergard

City of Dixon

Jack Batchelor, Mayor
Nancy Huston, City Manager (absent)

Others

Addison Covert, Attorney
Jonathan Edwards, Financial Consultant
Gary Archer, Real Estate Consultant

Staff

Gregg Atkins, District Librarian
Sandy Myers, Recorder

3. Communications

None

4. Approval of agenda

It was requested that item 7C be moved to 7A. Nancy Medbery moved, Susan Ostergard seconded and the motion carried to approve the agenda with the change.

5. Public presentations to or discussion with the Commission

A gentleman representing the Dixon Chapter of the Solano County Tax Payers Association submitted a written request for public records. Mr. Atkins accepted the request on behalf of the Library District, and will respond to provide the information requested.

6. Approval of minutes

Marjorie Rothrock moved, Gary Archer seconded and the motion carried.

7. Discussion items:

A. Review of financing options and preliminary bond financial plan

Jonathan Edwards, Financial Consultant reviewed the two basic options for financing the new library building. He walked the committee through a PowerPoint presentation highlighting the options: a Mello-Roos tax and general obligation bond. Some of the items covered were:

- *Projected debt service*
- *Historical AV Tax Base Growth*
- *Reasons assessed value can change*
- *Future AV Assumptions Used for Bond Plan*
- *Tax Rates Dependent on DS & AV*
- *Tax Rates per \$100 of Assessed Value*
- *Tax Levy per \$100,000 of Assessed Value*
- *Is the Bonding Capacity Sufficient*

B. Review of public survey responses (to date)

Linda Demmers reviewed the public survey responses to returned to date. The top priorities so far are Preschool, Teen Services, Reference. Data will continue to be entered as more responses are submitted.

C. 13 Library Roles (“Service Responses”)—review of worksheets completed by Committee members

The responses submitted by the members attending last months meeting were reviewed. The entire group seems to have the same goals in mind. Again Preschool and Teen Services came out on top as well as more technology.

D. What About...? Discussions about key issues related to our approach to a new building --Children’s learning spaces

Linda Demmers gave a PowerPoint presentation with many different photos of how children’s spaces are being developed today in new libraries. The use of new ideas and materials was demonstrated. The Committee was asked to circle numbers that related to the photos that they liked. These sheets were turned in for calculation. There were photos of book spaces and story time rooms as well.

E. Draft Calendar of future community meetings, site visits, etc.

Mr. Atkins presented a draft calendar of future community meetings, site visits, etc. that was reviewed. There was a request that at least one site visit trip be held on a Saturday. This will be reflected in the calendar. The first Community Meeting will be on July 7, 2009 in the evening. A definite time has not been set for this meeting, however 7:00 p.m. is being considered.

8. Committee Comments

Jim Ernst requested that a list of architects and their projects be developed so everyone could see the design methods used. He also requested information on the success of cafes in a library atmosphere. Linda Demmers will work with Mr. Atkins on gathering the information.

9. Announcements

None

10. Adjournment

The meeting was adjourned at 11:10 a.m.

Amy Proctor, President

John Gabby, Secretary