

MINUTES-Draft
DIXON PUBLIC LIBRARY DISTRICT
NEW LIBRARY BUILDING COMMITTEE
6:00 P.M., THURSDAY, MAY 27, 2010

MEETING LOCATION
DSUD BOARD MEETING ROOM
180 S. FIRST ST., STE 3, DIXON, CA 95620

1. Call to order / Jim Ernst, President

Jim Ernst, President called the meeting to order at 6:03 p.m.

2. Roll call

Trustees

Jim Ernst, President
John Gabby- absent
Herb Cross, Secretary-excused
Gildardo Piñon
Irina Okremtchouk

Commission

Greta Galindo, President
Susan Ostergard, Vice-President
Shane Taber, Secretary
Marjorie Rothrock
Olivia Stringer

City of Dixon

Jack Batchelor, Mayor -excused
Nancy Huston, City Manager

Staff

Gregg Atkins, District Librarian
Sandy Myers, Recorder

3. Communications

None

4. Approval of agenda

Herb Cross moved, Irina Okremtchouck seconded and the motion carried.

5. Public presentations to or discussion with the Committee

None

6. Approval of minutes

A. Regular meeting of March 11, 2010

Susan Ostergard moved, Nancy Huston, seconded, Jack Batchelor abstained and the motion carried.

7. Discussion items

A. Presentation of June – January building design workplan

Mr. Atkins introduced Wayne Gebrke, Group 4 who presented the revised work plan.

B. Update on contract negotiations

(1) Architectural services (Group 4)

The scope of services and compensation portion of the contract has been completed. . It is now in the hands of Addison Covert, Attorney for review. Mr. Covert will send it on to Group 4 for final review and then it will come back to Mr. Atkins to bring before the Governing Board of Library Trustees for final approval. Mr.

Atkins reminded the Committee that the cost has increased due to the request that the Carnegie consideration be added back into the scope of service.

(2) Public information services (AIM)

The public information services contract has been completed and will come back to the Governing Board of Library Trustees for final approval.

Mr. Atkins introduced Donna Lucchio, Project Manager for AIM and she described the work AIM will be doing. They will be meeting with key organization and groups to request that each select a person to represent the group as a stakeholder. The stakeholders will be with participating in the three Community meetings and then sharing the information with their respective groups.

Mr. Atkins provided additional information as to the types of groups that would be invited. He also made clear that anyone from the public can attend the public meetings and voice their concerns and ideas.

(3) CEQA study (LSA)

The California Environmental Quality Act (CEQA) guides the environmental impact assessment process in California. The library will be contracting with LSA to conduct the CEQA study; this firm was chosen with the help of input from Government Financial Services, Kronick, Moskovitz, Tiedemann & Gerard, and City of Dixon. Addison Covert is developing the contract for LSA and it will go before the Governing Board of Library Trustees for approval when completed.

During the review process of the CEQA public input is welcome. All information will be posted on the Library's web site. There is also an email list of persons who want information and to be notified of meeting that Mr. Atkins regularly utilizes.

C. Update on election issues

Jonathan Edwards, Government Financial Services reviewed the dates for election. June 2011-polling booth, May 2011- mail ballot. The mail ballot cost is \$10.00 per registered voter and the polling booth ballot is \$15 per registered voter. Mail ballot is much less costly.

Before placing any measure on the ballot the library must know the costs associated with the project to accurately request the bond \$'s.

D. Update on issues related to status of Library District vis-à-vis building project

In the process of researching bond possibilities it has been discovered that the boundaries for the Library District are now different from the boundaries of the school district. When and how the boundaries changed are not yet known. In order for the Registrar's Office to conduct a bond election, the District will need to find a way to satisfactorily validate its boundaries. Mr. Atkins is working with Jonathan Edwards and Addison Covert to further address this issue.

It has also been discovered that, because of its status as a special independent library district, the property owned by the District does not fall under any other jurisdiction for the purpose of obtaining permits, inspections or certifications. Mr. Atkins has contacted the City of Dixon, Solano County and the State Architecture and none of them have such authority over the Library District. With the help of Addison Covert, Attorney the Library will develop a process that insures that the project meets standards and is properly documented. In addition, guidelines will have to be developed for the CEQA process as well because the Library District is not included under the City or County guidelines.

8. Committee comments

Jim Ernst thanked everyone for attending and thanked the consultants and Mr. Atkins for the careful preparation for the meeting.

9. Announcements

Mr. Atkins announced that on May 31, 2010 and June 1, 2010 the Fire Department will be holding training sessions at the house at 193 E. B St. On June 1 the training will end at approximately 3:00 p.m. with the complete burn of the house.

10. Adjournment

The meeting was adjourned at 7:40 p.m.

James Ernst, President

Herb Cross, Secretary