

Minutes-Approved 6/23/2011  
DIXON PUBLIC LIBRARY DISTRICT  
GOVERNING BOARD OF LIBRARY TRUSTEES  
6:00PM, THURSDAY, APRIL 28, 2011

## SPECIAL MEETING

MEETING LOCATION:  
COUNCIL CHAMBER, CITY HALL, CITY OF DIXON  
600 EAST A STREET, DIXON, CA

### 1. Call to Order

*The meeting was called to order at 6:20 p.m. by President John Gabby. The meeting convened late due to a special meeting of the School Board held prior to this meeting.*

### 2. Roll Call

#### Trustees

Jim Ernst  
John Gabby  
Irina Okremtchouk  
Herb Cross  
Gildardo Piñon

#### Staff

Gregg Atkins, District Librarian  
Sandy Myers, Recorder

### 3. Approval of Agenda

*Herb Cross moved, Jim Ernst seconded and the motion carried.*

### 4. Public presentations to, or discussion with, the Trustees

- a. Nancy Schrott restated personnel concerns and her disagreement with the Library Commission on its handling of said issues.*
- b. Mike Ceremello asked that a special meeting of the Governing Board be called by June 30 to dissolve the Commission.*
- c. Ginger Emerson restated personnel and patron mistreatment concerns, and also pointed to Policy 1140.*
- d. Joe Dingler complained that the response to his public records request [of March 28, 2011] was inappropriate. He e also requested that Policy 7020-Library Commission Appointments, Vacancies & Removal of Commissioners specifically 7020.1.1.1 be changed. (The policy does not allow former employees, retirees, contractors to be eligible for appointment to the Commission for 4 years).*
- e. Patricia Perfecto restated personnel concerns.*
- f. David Werrin repeated concerns which he raised at the last meeting of the Library Commission concerning legal costs for the governance issue and also presented concerns about the Library District's public relations firm.*

### 5. CLOSED SESSION

Consultation on possible litigation 54956.9 ("Brown Act")

*Conference with legal counsel! (Addison Covert, Mona Ebrahimi) and financial advisor (Jonathan Edwards)*

*John Gabby, President adjourned to closed session at 6:50 p.m.*

## 6. Announcements from Closed Session

*Returned to open session at 7:35 p.m. No action was taken.*

## 7. Approval of minutes

### A. Special Meeting of January 20, 2011

*Herb Cross moved, Jim Ernst seconded and the motion carried.*

## 8. Library commission President's Report

*Ms. Galindo, President reported the following*

- a. In regards to complaints and allegations made concerning the District Librarian the Commission worked with legal counsel to clarify its responsibilities and to develop a plan of action, which included interaction with current staff and an evaluation of Mr. Atkins. The work has been completed.*
- b. Ms. Galindo addressed statements made concerning the state of ADA compliance in the Library facility and attitude towards compliance on part of the Library Commission and staff. She indicated that statements made have been unfounded and untrue. The Library Commission and staff have addressed ADA compliance as a priority and hired a consulting firm to guide its efforts. Only one item remains to be completed (the water fountain).*
- c. Community response to the Library's two new librarians has been overwhelmingly positive.*
- d. Library Commission has been working on the initial steps of budget development for FY 2011/2012. The budget continues to shrink and it is more likely that reductions will need to include areas of personnel.*
- e. Ms. Galindo announced her resignation from the Library Commission, effective with the appointment of a replacement. The Board thanked her for her years of service.*

## 9. District Librarian's Report

*Mr. Atkins added the following to his report*

- a. Ms. Bergen participated in the Block Party with games for the children.*
- b. The teen advisory board has been reconstituted, is helping plan the summer reading program for teens and will continue to help develop programs into the fall.*

## 10. Financial Report

*Mr. Atkins reviewed the financial reports with the Board. He indicated that sales tax is approximately \$39,000 lower than last year. There are still two more installments; however it looks as if the shortfall will remain. Benicia and Solano County are experiencing the same problem. Vacaville is the only one who seems to not be hit as hard. Careful attention is being paid to the budget and reductions have been made where possible. These reductions have not affected the public. Another evaluation of the current year's budget will be conducted next week.*

## 11. Usage Statistics

*Circulation figures remain the same. In library usage, the number is down due to classes not coming in October.*

## 12. Discussion Items

### A. Library facility update: report on work being done on the New Library Building Project

*The work by Group 4 has been completed. The power point presentation given at the meeting is available on the library web-site. The work of the New Library Building Committee has been*

completed, and therefore Herb Cross dissolved the Committee at the meeting of March 28, 2011. LSA is completing the EIR/CEQA report and by the end of May it will be available for review by the District. Once the District has reviewed it the report will be available for public comment, after which a final report will be developed and presented to the Board. Funds being spent today are not wasted; the report can be used in the future with updates added as might be necessary.

**B. FY 2011-12 Budget Development: report on work of staff and Commission to date**

Mr. Atkins reviewed the budget development work done with the Library Commission thus far. There is a 5.4% decrease in the amount of property taxes due to loss of property values. The library is losing slightly under \$50,000. In 2011/2012 there will be an additional 5% loss which translates into \$43,000. The library currently receives \$45,000 from the state for Public Library Funds (PLF) and Transaction Based Reimbursements (TBR) which are being cut. Next years budget is showing a decrease in revenue of about \$145,000. Next years budget will not have the audit which saves \$13,000, there will be a salary savings of about \$47,810 and a change in health insurance will amount to approximately 40% savings over what is currently being paid. The cost of PERS is currently being paid in full by the District; if the employee paid there share there would be a savings of \$30,250. In the last staff meeting the staff indicated they would rather take furloughs instead of paying there share of PERS. With the cuts listed above there would be a savings of \$128,412. Mr. Atkins will present the staffs' option to the Commission when discussing the budget. A draft budget will be discussed at the June 9<sup>th</sup> meeting.

**C. Notice of Library Commission vacancies and review of next steps**

Mrs. Rothrock would like to leave the Library Commission early; however, her term is up at the end of June and she will stay until a replacement is appointed. Ms. Galindo will be stepping down in order to take more responsibility in her position with Folsom Public Library. Her term has two years remaining; she will serve until the position is filled. The application period will run for four weeks in May and close on May 31<sup>st</sup>. The Governing Board sub-committee for interviews will consist of John Gabby and Herb Cross with applications being reviewed by all five board members prior to the interviews. Recommendations will then be made to the Board at the June 9 meeting if possible.

**13. Board Comments**

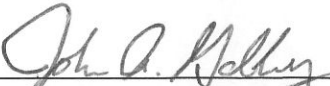
None

**14. Announcements**

None

**15. Adjournment**

John Gabby, President adjourned the meeting at 8:35 p.m.

  
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John Gabby, President

  
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Gildardo Piñon, Secretary