

Dixon Public Library District

POLICY AND PROCEDURE HANDBOOK

POLICY TITLE: **Basis of Authority; Public Statements; Disclosure of Confidential Privileged Information**

POLICY NUMBER: **7004**

7004.1 The Library Commission is the operational unit of authority within the Library District. Apart from his/her normal function as a part of this unit, a Library Commissioner has no individual authority. As individuals, Library Commissioners may not commit the Library District to any policy, act, or expenditure.

7004.2 Library Commissioners do not represent any fractional segment of the community, but are, rather, a part of the body that represents and acts for the community as a whole.

7004.3 The Library Commission recognizes the rights of Commission members to freely express their views and encourages open discussions of issues during meetings. The Library Commission believes that effective Commission members have a responsibility and opportunity to express themselves, whether in agreement or disagreement with the majority, in ways that promote the Library Commission's ability to fulfill its responsibilities.

7004.4 The Library Commission recognizes the importance of maintaining the confidentiality of information acquired as part of a Commissioner's official duties. Confidential privileged information shall be released only to the extent authorized by law.

Adopted 05/15/2006