

Dixon Public Library District

POLICY AND PROCEDURE HANDBOOK

POLICY TITLE: Chief Executive Officer
POLICY NUMBER: 3000

3000.1 The District Librarian will be the Chief Executive Officer of the Dixon Public Library District.

3000.2 The terms and conditions of the District Librarian's employment are specified in the agreement of employment established between the District Librarian and the Library Commission. The agreement of employment will be for the period of time as specified therein.

3000.3 Whenever the agreement of employment established between the District Librarian and the Library Commission is in conflict with any District policy, said agreement of employment will prevail.

3000.4 The District Librarian works at the pleasure of the Library Commission and is considered to be an at-will employee. Employment at-will may be terminated with or without cause and with or without notice at any time by the employee or the Library Commission. Nothing in this handbook will limit the right to terminate at-will employment. No manager, supervisor, or employee of the Library District has any authority to enter into an agreement for employment for any specified period of time or to make an agreement for employment on other than at-will terms. The Library Commission has the sole authority to make any such agreement and that agreement is binding only if it is in writing.

Adopted 02/27/2006